

## **Town Sanitary District #2 of the Town of Lyons Minutes**

**Date: October 16, 2017**

**Place: Lyons Sanitary District No. 2, Lyons, WI**

Meeting was called to order at 3:00 p.m. by President James DeLuca. Those also in attendance were Treasurer, Richard Blackburn; Secretary, Ted Lightfield; LSD2 Plant Superintendent, Bob Biedrzycki; and Administrative Assistant Donna Prochacka.

**Approve Minutes of September 18, 2017 Meeting.** Lightfield motion to approve minutes of September 18, 2017; second by Blackburn; all in favor; motion carried.

**Approve Treasurers Report for September, 2017.** Blackburn motion to approve the Treasurer's Report for September, 2017; second by Lightfield; all in favor; motion carried.

**Action and Discussion on Sewer Connection for Parcel NK01 00004 Wood Ridge Lane** - Biedrzycki reported we had a connection request for a new home being built on Wood Ridge Lane and asked about inspecting the connection. Commission said to have Bob inspect it first in order to do a locate for our office and then have the Town Building Inspector do his inspection for sign off.

**Public Hearing – 2018 Proposed Budget** DeLuca motion to open the public hearing at 3:08 p.m.; second by Blackburn; all in favor; motion carried. Motion by DeLuca to close the public hearing at 3:20 p.m. due to the fact that no one other than Commissioners and staff were in attendance; second by Blackburn; all in favor; motion carried.

**Consideration of Resolution Adopting and Approving the 2018 Budget.** DeLuca motion to adopt Resolution to approve the 2018 Budget; Lightfield second; all in favor; motion carried. All 3 Commissioners signed the Resolution.

**Consideration of Approval of 2018 Sewer Rates.** The Budget set the 2018 sewer rates at \$248 per RUE, which is the same as last year, for the Lyons residents; and the rate for Country Estates at \$9.22 per thousand gallons (an increase from \$8.48) and \$2.27 per bill (an increase from \$2.25). DeLuca motion to adopt the 2018 sewer rates as set in the budget for Lyons at \$248 per RUE, and \$9.22 for Country Estates based on a 3 year rolling average and \$2.27 per bill; Blackburn second; all in favor; motion carried.

**Action and Discussion on Maturing CD from Commerce Bank.** After discussion, the Commission agree to roll over the current CD to a 6 month CD at a rate of 1.3%.

**Staff reports.** Biedrzycki reported on the status of the SCADA computer repairs. The old computer died and we will need to replace the operating system at some point since it will be obsolete within a couple of years. He did buy a used computer that we will be using in the interim that can still use the old software. If we buy a new computer with the upgraded software, the cost will be around \$10,000. The Commission said to look at getting a new computer system upgrade at a later date.

**Adjournment.** Motion by DeLuca to adjourn at 3:28 p.m.; second by Lightfield; all in favor; motion carried.

Signed: Donna Prochacka  
October 17, 2017