

Town Sanitary District #2 of the Town of Lyons Minutes

Date: January 16, 2017

Place: Lyons Sanitary District No. 2, Lyons, WI

Meeting was called to order at 3:19 p.m. by President James DeLuca. Those also in attendance were Treasurer, Richard Blackburn; LSD2 Plant Superintendent, Bob Biedrzycki; and Administrative Assistant, Donna Prochacka. Secretary Ted Lightfield was absent and excused.

Approve Minutes of November 21, 2016 Meeting. DeLuca motion to table approval of the minutes of the November 21, 2016, due to the fact that Blackburn was absent for that meeting, and Lightfield was absent from this meeting; second by Blackburn; all in favor; motion carried.

Approve Treasurers Report for November and December, 2016. After review of the reports, DeLuca motion to approve both the Treasurer's Report for November, 2016 and December, 2016; second by Blackburn; all in favor; motion carried.

Action / discussion on possible movement of funds to State Local Government Fund. Prochacka reported on the various funds held and the interest rates we were currently receiving. After discussion it was decided to move the Fox River account to the LGIP Fund because we would get a higher interest rate. Interest at new banks is to be researched for possible movement of other funds and report findings at the next meeting.

Action / discussion regarding Sabel Mechanical invoice. Biedrzycki reported that we were originally possibly incorrectly invoiced – after discussion of the new itemized invoice we received, it was decided to pay the invoice as is.

Action / discussion on commissioner appointment schedule. Prochacka explained that Blackburn's term is up this coming April and if he is still interested in being on the Board, we will need to send a letter to the Lyons Town Board requesting that he be reappointed. Blackburn said he would be interested, so a letter will be drafted and sent.

Update on entrance gate: Biedrzycki reported the installation is complete and it is being used.

Action / discussion on Credit Card Payments. After getting prices and rates from 3 companies, Prochacka recommended tabling the idea. The companies charging lower interest rates, charge for set up and annual fees, so she does not think the service warrants the cost to either the district or the users.

Action / discussion on Mill Street Lift Station Pump Repair and/or Replacement. Biedrzycki reported that the pumps have been ordered and should be installed in February.

Update on televising – Biedrzycki reported that Visu Sewer has completely televised our whole system. Televising will be on an as-needed basis for the next 3 to 4 years. There are some issues that we need to address and we should plan to take care of in the spring.

He reported on one price he has already received from Visu Sewer, and he will get a couple other quotes for comparison.

Staff reports. Discussion on paying for manhole adjustments and seals on future road replacement work.

Adjournment. Motion by DeLuca to adjourn at 4:00 p.m.; second by Blackburn; all in favor; motion carried.

Signed: Donna Prochacka
January 19, 2017