

## **Town Sanitary District #2 of the Town of Lyons Minutes**

**Date: November 21, 2016**

**Place: Lyons Sanitary District No. 2, Lyons, WI**

Meeting was called to order at 3:00 p.m. by President James DeLuca. Those also in attendance were Secretary Ted Lightfield, LSD2 Plant Superintendent Bob Biedrzycki, and Administrative Assistant Donna Prochacka. Treasurer Richard Blackburn was absent and excused.

**Approve Minutes of October 17, 2016 Meeting.** Lightfield motion to approve the minutes of the October 17, 2016, second by DeLuca; all in favor; motion carried.

**Approve Treasurers Report for October, 2016.** After review of the report, Lightfield motion to approve the Treasurer's Reports for September, 2016; second by DeLuca; all in favor; motion carried.

**Update on entrance gate.** Biedrzycki reported the posts are in; however the wrong gate came in and a new one has been ordered for installation.

**Action / discussion on GovPay Credit Card Payments.** Prochacka gave a summary of the service offered by GovPay where utility customers could use a credit card for payment of their quarterly bills. The cost of the credit card service is added to the customer amount and would be no cost to the District. Their rate is 3.75% of amount charged passed on to the payer. Commission said to check with the service Delavan Sanitary District uses and compare costs and go with company with the lower cost to the customer.

**Action / discussion on Mill Street Lift Station Pump Repair and/or Replacement.** Biedrzycki handed out a schedule of quotes from 4 different suppliers of pumps and also the cost of repairing the existing pumps. After discussion on the pricing and service options available, it was agreed to go ahead and repair an existing pump to be used as a spare, and purchase new Flygt pumps.

**Staff reports.** Biedrzycki said he talked to Visu Sewer and they are planning to complete their work on the remainder of our lines before the end of the year.

**Adjournment.** Motion by DeLuca to adjourn at 3:19 p.m.; second by Lightfield; all in favor; motion carried.

Signed: Donna Prochacka  
October 20, 2016